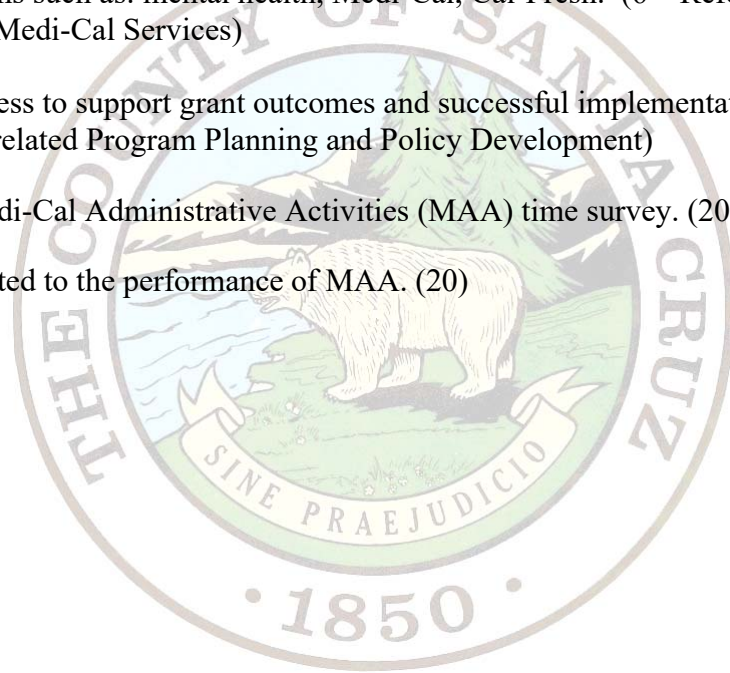## Employment Placement Coordinator

1. Provide system navigation services, including linkages to primary medical care; mental health assessments and treatment; substance use disorders (SUD) assessments and treatment. (4 – Health related Outreach) (6 – Referral, Coordination and Monitoring of Medi-Cal Services)

2. Provide coordination of the partnership along with direct case management. (4 – Health related Outreach) (6 – Referral, Coordination and Monitoring of Medi-Cal Services)

3. Ensure the effectiveness of the collaborative referral process with collaborating partners and community programs such as: mental health, Medi-Cal, Cal-Fresh. (6 – Referral, Coordination and Monitoring of Medi-Cal Services)

4. Create system process to support grant outcomes and successful implementation of the program. (15 & 17 – Health related Program Planning and Policy Development)

5. Complete daily Medi-Cal Administrative Activities (MAA) time survey. (20)

6. Attend training related to the performance of MAA. (20)

_____   _____
Employee Signature (please sign in blue ink)   Date

_____
Employee Name (printed)